

MEMORANDUM OF DELEGATION

CONTRACT AUTHORITY

TO: Andrew Suby, Manager of BioCentury Research Farm

In Section 681-13.8 of the Iowa Administrative Code, the Board of Regents and the President of ISU have delegated to me as Vice President for Business and Finance authority to sign all contracts for ISU, with certain exceptions, and to further delegate that authority.

Subject to the authority retained by the Board of Regents and the limitations on my authority as set forth in ISU's Contracting Authority Policy (Non-Employment Related), I authorize you to sign the following on behalf of ISU:

BioCentury Research Farm Facilities Use Agreements for use of the facilities and land at the BioCentury Research Farm

Your authority is limited as follows:

1. You may not sign any contract for use of the facilities and land at the BioCentury Research Farm that has a term of thirty days or more.
2. You may not sign any contract for use of the facilities and land at the BioCentury Research Farm that has a value of \$5,000 or more.
3. You may not sign any contract where I have determined that unusual circumstances exist requiring the attention of the Board of Regents.
4. You may not re-delegate your authority.

This delegation shall be effective so long as you remain in your position as Manager of the BioCentury Research Farm, unless revoked sooner by the President of Iowa State University, by me, or by my successor.

Signed this 22 day of September, 2010



Warren R. Madden

Vice President for Business and Finance

Send copies of completed delegations to:

Office of University Counsel

Assistant Vice President for Business Services